

POSITION DESCRIPTION

Senior Urban Design Advisor
(POS2485, POS 2516)

Directorate:	Operations	Department:	Infrastructure Planning
Position Grade:	15	Reports to:	Coordinator City Design & Public Domain
Last review:	March 2025	Next review:	March 2027
		Version No.:	1

Position purpose:

Working with the Coordinator City Design & Public Domain, the position will primarily work on the completion of urban design and public domain referrals for proposed developments across the Liverpool LGA, with initial focus in the Liverpool City Centre and new release areas. The role will make a significant design contribution to Liverpool’s evolution to a high quality and liveable city over the coming decades.

Key accountabilities/responsibilities:

- Responsible for:
- Review, commentary, and guidance in relation to urban design and public domain plans prepared in conjunction with development applications and planning proposals.
 - Landscape, environmental and urban design advice to internal officers and external customers as required.
 - Representing Council as an Urban Design expert in all Land & Environment Court (LEC) matters.
 - Developing a framework of urban design and public domain controls and guidelines and detailed concept designs for streets and urban spaces as urban renewal occurs
 - Assisting with developing detailed design concepts and maintaining a role as project sponsor for works implemented by Council’s Infrastructure and Environment Directorate.
 - Assisting with preparation of structure plans, strategies, standards and specifications for design, function and use of the public domain in the Liverpool CBD, town centres and new release areas.
 - Assisting with managing special projects, including the development and delivery of quality urban spaces, including provision for community-developed public art.
 - Design oversight and input on reports and recommendations to the Liverpool Local Traffic Committee, ensuring a considered and balanced approach to pedestrian amenity, active transport, traffic management and the design quality of the public domain.
 - Specialist landscape and urban design input into Council’s broader capital works and sustainability programmes and to green infrastructure projects to improve the natural and built environment.
 - Conveying design ideas through graphic presentation and drawing / sketch is highly desirable.
 - Ensuring all design activities conform to quality management systems and relevant policies.
 - Preparing presentations, briefings, correspondence and write reports and issues papers as required.
 - Convening Council’s Design Excellence Panel.
 - Contributing to the preparation of grants submissions, project development and reporting.
 - Undertaking other projects and/or tasks, as requested by the Coordinator and/or Manager.

Decisions made in the position:

- Tasks delegated to the position in accordance with the delegation of authority issued by the CEO
- Decisions in relation to the design merit of a variety of projects and proposals.

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Decisions referred:

All other decisions

Key issues/challenges:

- Leading the development and implementation of innovative design outcomes across Council.
- Balancing competing demands of internal and external factors that influence urban design and public domain outcomes, focussed on improved active transport, building and landscape design and high quality streets and public places.
- Working collaboratively with other teams in the directorate and across Council to provide specialist design input and advice.
- Achieving organisational acceptance and supporting a culture that embraces innovation, continuous improvement and excellent customer experience.
- Advice, reporting and results that meet agreed requirements and deadlines in the context of rapid city growth.

Key working relationships:

- | | |
|-----------------------------------|--|
| • Manager Infrastructure Planning | • Mayor, Councillors and external stakeholders |
| • Traffic Management staff | • City Planning staff |
| • Development Assessment staff | • Coordinator City Design & Public Domain |

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POSITION SPECIFICATION

This section needs to be addressed in any application for this position.

Addressing the essential and desirable selection criteria individually is highly recommended as it allows the selection committee to assess how you meet the criteria in a clear and concise way. Applicants who do not meet the essential criteria will not be considered.

ESSENTIAL CRITERIA

Qualifications/Licences

- Degree qualification in Urban Design, Architecture and/or Landscape Architecture
- Current Class C driver's license
- Registration or eligibility for registration, with the Australian Institute of Landscape Architects (AILA), Australian Institute of Architects (AIA), Planning Institute of Australia (PIA), or equivalent professional industry peak body/organisation

Experience

- Experience or demonstrated skills in urban design, public domain design, urban renewal and environmental improvement projects.
- Working knowledge of current trends and opportunities for water sensitive urban design and sustainable design.
- High-level skills and experience in design and documentation using AutoCAD.
- Demonstrated high quality written, graphic and verbal communication skills.
- Responsibility for development and delivery of own projects.
- Experience working within multi-discipline teams including architects, landscape architects and designers, traffic engineers, artists, engineers, etc.
- Interpersonal skills in negotiation, advocacy, consultation skills, and strong customer service focus.

Knowledge and Skills

- Ability to deliver innovative and effective urban design and public domain solutions, through technical advice, guidelines and policy.
- High quality written, graphic and verbal communication skills.
- Demonstrated high level of information technology skills including AutoCAD, Google SketchUp, the Adobe Creative Suite and Microsoft Office.
- Interpersonal skills in negotiation, advocacy, consultation, and a strong focus on customer experience.
- Knowledge of Work Health and Safety practices, the principles of Equal Employment Opportunity, ethical practice and multi-cultural diversity.

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DESIRABLE CRITERIA

Qualifications/Licences/Experience/Knowledge and Skills

- Skills in technology relevant to presentation graphics, including 3D Imaging / 3D conceptual presentations, (SketchUp or similar) and skills in Illustrator and Indesign.
- Knowledge of innovative and best practise approaches to traffic management as part of street design.
- Knowledge of street tree species selection and current Arboricultural practices.
- Knowledge in current environmental best practices.
- Local Government experience.

**LIVERPOOL
CITY
COUNCIL**



Our vision:

**Aspiring to do great things – for ourselves,
our community and our growing city.**

Our values:

Ambitious

Authentic

Collaborative

Courageous

Decisive

Generous